

# Hoe & Worthing Civil Parish

## Notification of Annual Parish Meeting – DRAFT AGENDA

<b>Date: 10<sup>th</sup> May 2023</b>	<b>Day: Wednesday</b>	<b>Time: 7-9 pm</b>	<b>Venue: St Margaret's Church, WORTHING</b>
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Time Allocated:		
<b>1</b>	<b>30 mins</b>	<b>To Elect Chairman for the forthcoming year - Declaration of Acceptance</b>  <b>Appointing: Parish Treasurer, Independent Examiner and Parish Clerk</b>  <b>Receive Representatives for Local Groups:</b> <b>Crime Prevention &amp; Highways</b> (maintenance / verge cutting, bus stops, street & road signage & traffic calming measures) <b>Planning Committee Representatives (Vice Chair) plus members from Hoe &amp; Worthing Environment</b> (maintenance of Sewage & Mains Water, Drainage and street cleaning, litter pick, Flooding / Hoe & Worthing) <b>Public Spaces</b> (Hoe Common & Maintenance, Tree planting) <b>Website and public information</b> <b>Public Buildings:</b> St Margaret's Church, Worthing – Miranda Smith, Church Warden / Sharon Colk, Social Events St Andrew's Church, Hoe – James Keith, Church Warden & Village Hall – Hall Management Group
<b>2</b>	<b>2 mins</b>	<b>Welcome and to accept apologies for absence:</b>
<b>3</b>	<b>2 mins</b>	<b>To declaration any Interests re items listed on the agenda:</b> should the occasion arise, interests should be declared as soon as this is realised, and the interest should be minuted.
<b>4</b>	<b>5 mins</b>	<b>Chairman's Report – Celia Daniel</b>
<b>5</b>	<b>5 mins</b>	<b>Minutes of the last Parish Meeting 08.03.2023 to be considered, agreed and signed off</b>
<b>6</b>	<b>30 mins</b>	<b>Updated Information &amp; Matters arising:</b> <ol style="list-style-type: none"> <li>Local Government Act 1972 section 137</li> <li>Parish Clerk Review</li> <li>KCIII Coronation Grant £500</li> <li>Breckland Local Plan &amp; Update</li> </ol>
<b>7</b>	<b>10 mins</b>	<b>Treasurer &amp; Independent Examiner's Report / Adopt Finance 2022-2023 Accounts</b> Signing Certificate of Exemption – AGAR 2022/2023, Annual Governance Statement & Accounting Statement for 2022/2023
<b>8</b>	<b>25 mins</b>  <b>(5 mins per group)</b>	<b>To receive reports from Local Groups connected to this Parish:</b> <ol style="list-style-type: none"> <li>Highways – Carl Watling</li> <li>Hoe Common – Dick Malt</li> <li>St Andrew's Church – Hoe PCC</li> <li>Village Hall – Management Group / Events Committee</li> <li>St Margaret's Church – Worthing PCC</li> </ol>
<b>9</b>	<b>2 mins</b>	<b>Planning Applications as notified via Breckland District Council</b> to be discussed at Parish Meeting to either approve or receive objections. Listed below are current BDC status. <b>3PN/2022/0036/UC</b> Worthing Barn – PRIOR APPROVAL for change of use, decision extended to 02.11.2023 <b>3PL/2023/0033/VAR</b> White Waters Mill Lane - Refused
<b>10</b>	<b>5 mins</b>	<b>Any other URGENT business:</b>
<b>11</b>	<b>2 mins</b>	<b>Date of next meeting: 23.08.2023 / 25.10.2023 FINANCE / 28.02.2024 / 22.05.2024 AGM</b>
<b>12</b>	<b>2 mins</b>	<b>Agenda items for next meeting:</b> Draft Emergency Fund document Update on Breckland Local Plan

**To ensure our agenda items are focused and managed with best outcomes, please ensure we ALL try to keep within the total time allocated otherwise, items will be deferred/carried over to the next meeting. Thank you**